



**DATE:** September 14, 2015

**TO:** Deans and Academic Fiscal Officers

**FROM:** Jim Bono, Associate Vice Provost & Director for Budget & Program Analysis

**SUBJECT:** Academic Year 2016-2017 Tuition Rate Planning

**DUE DATE: October 30, 2015**

From our discussion at the September 8<sup>th</sup> Deans' Council, and consistent with the message received from both the Chancellor and President, we will not be entertaining new increases to undergraduate tuition or differential rates for Academic Year 2016-2017. We are open to consideration of increases to the base graduate tuition and invite your feedback. Small increases in graduate differentials and professional tuition rates may be considered with sufficient cost-justification and or evidence of appropriate market comparisons.

All proposals for increased rates must include documentation of adequate and meaningful student consultation. Proposals lacking such documentation will not be considered and will be excluded from the proposal that goes to University Administration in November for Board approval at their January meeting.

The attachments contain proposal templates for graduate differential tuition increases, new differentials and professional tuition increases. **A template must be completed for each program for which you are requesting a rate change or new differential to be established.**

We recognize the difficult balance between the need for new revenue and our desire to remain accessible and affordable while upholding academic quality. The Provost and Chancellor are relying on your judgment on how to address these two conflicting objectives.

Tuition rate proposals are due by close of business **Friday, October 30, 2014**. Please submit completed tuition rate proposal templates to Kim Thomas at ([thomaskl@uic.edu](mailto:thomaskl@uic.edu)) in the Office of Budgeting and Program Analysis. If you are not requesting an increase, please let her know via email.

**ATTACHMENTS**

cc: Eric A. Gislason, Janet Parker, Kim Thomas